



ATSUMI & SAKAI
TOKYO | LONDON | FRANKFURT
www.aplaw.jp/en

Japan Market Entry Support



A COMPASS TO FIND YOUR WAY



To ESTABLISH
& GROW
your business
in Japan

*The JMES team at A&S will provide you with
the responsive and experienced service you need*



About our Japan Market Entry Support Service



Preliminary matters

- Selecting the type of entity
- Selecting the ownership structure
- Regulatory issues
- Trademark, etc. searches
- Cultural considerations
- Nominee directors *
- Serviced offices *
- Promoter account services, etc.

Setting up an entity

- Trade name searches
- Permits and approvals
- Preparation of documents
- Registration procedures
- Government notices, etc.

Visas and Employment Law Support

- Visas, work permits and re-entry permits for foreign staff
- Employment agreements
- Support services agreements

Establishment

Continuing Support: Legal Services - Full service Japanese law firm

- Corporate secretarial (minutes, resolutions, etc.)
- Changes to registrations and filings
- Regulatory advice
- Office, etc. leases
- Commercial contracts
- Licensing
- Dispute resolution
- Employment contracts
- Data protection

Practical Support

JMES Team

- Total support team for Japan market entry
- Senior foreign lawyers to liaise with non-Japanese-speaking clients

Registration Team

Visa Team

Experienced lawyers to handle;

- Establishment of entity
- Visa and work permit grants and renewals

Employment Team

- Experienced lawyers to handle employment matters in Japanese, English and Chinese

Translation Team

- Native Japanese, English and Chinese speakers
- Formal & informal translations

External Support^{*}

Pre - establishment

- Nominee directors
- Serviced offices
- Opening a bank account

Post - establishment

- Monthly, quarterly, annual accounting
- Tax Services
- Monthly payroll, HR records and filings
- Management of bank account
- IT Services, etc.

Contacting us - Tokyo Head Office



Atsumi & Sakai

Address:

Fukoku Seimei Bldg. (Reception: 16F)
2-2-2 Uchisaiwaicho, Chiyoda-ku, Tokyo 100-0011 Japan
Tel: +81-(0)3-5501-2111
Fax: +81-(0)3-5501-2211
Contact: Sachiko Sugawara (Partner)
E-mail: ipg_jmes@aplav.jp

Access:

Train

Shimbashi Station (Yamanote Line and Keihin Tohoku Line)

- 6 minutes walk from the Hibiya Exit

Subway

Uchisaiwaicho Station (Toei Mita Line)

- Directly connected via Exit #A6

Kasumigaseki Station (Chiyoda Line and Hibiya Line)

- 3 minutes walk from Exit #C4

Kasumigaseki Station (Marunouchi Line)

- 5 minutes walk from Exit #B2



NOTICES

1. ABOUT ATSUMI & SAKAI

The Firm's name is Atsumi Sakai Horitsu Jimusho Gaikokuho Kyodo Jigyo. We are organized as an integrated combination of certain foreign law joint enterprises as defined in the Act on Special Measures Concerning the Handling of Legal Services by Foreign Lawyers. The members of our foreign law joint enterprises comprise a legal professional corporation by the name of Atsumi Sakai Horitsu Jimusho Bengoshi Hojin, certain Registered Foreign Lawyers, lawyers of a Japanese Civil Code partnership (represented by Yutaka Sakai, Attorney-at-Law), and Mr. Markus Janssen, qualified in the Federal Republic of Germany and registered in Japan as a foreign lawyer for advising on the law of the Federal Republic of Germany, who heads Janssen Foreign Law Office. In addition to lawyers admitted in Japan, our Firm includes Registered Foreign Lawyers qualified to advise on the laws of the US States of New York and California, England & Wales, the laws of the Federal Republic of Germany, the People's Republic of China, India, the States of Queensland and Victoria, Australia. Registered Foreign Lawyers who are qualified to advise on State laws are also qualified to advise on Federal laws of their respective countries (each such law "Foreign Law").

2. LEGAL ADVICE

Unless stated otherwise in any correspondence or document from A&S (together, "Documents"), any opinions or advice given in any Document by A&S on any law is given under the supervision and authority of (i) in respect of Japanese law or any law other than a Foreign Law, a specified lawyer at A&S who is a Bengoshi, or (ii) in respect of any Foreign Law, a specified Registered Foreign Lawyer at A&S permitted to advise on such law in Japan.

